



Executive Cabinet Minutes
Monday, September 30, 2024. 9:00 AM
Alumni Room

Members:

- | | |
|---|--|
| <input type="checkbox"/> Dr. Zahi Atallah | <input type="checkbox"/> Megan Kasner |
| <input type="checkbox"/> Maren Furuseth (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens |
| <input type="checkbox"/> Hunter Berg | <input type="checkbox"/> Brittney Mayo |
| <input type="checkbox"/> Harrison Lucas | <input type="checkbox"/> John Mercer |
| <input type="checkbox"/> Alex Herman | <input type="checkbox"/> Kenley Nebeker - Absent |
| <input type="checkbox"/> Dr. Bernell Hirning | <input type="checkbox"/> Keith Olson |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member) | <input type="checkbox"/> Deb Halvorson |

Action Item

- 1) Minutes approval for August 26th
- 2) Agenda additions and approval
 - a. Keith motion to approve minutes and agenda. JJ second
 - i. Committee approved

Running Agenda

- 1) Enrollment/Recruitment (Megan)
 - a. Census numbers from last week attached
- 2) Monthly Report from Marketing (Brittney Mayo)
 - a. Reviewed Monthly Report
- 3) Capital Project
 - a. Turf update: date moved end of October
 - b. Healthcare building update: still on schedule
- 4) Personnel/Job Posting Updates
 - a. Head Volleyball Coach with Athletics Coordinator, Instructional Technologist, Biology Instructors are still open.

Agenda

1. HLC
 - a. Discussion on HLC visit and recap
2. Campus Beautification
 - a. Updated dead trees around the U
3. Legislative Roundtable
 - a. October 21st at 6pm
4. Other NDUS entities update
 - a. Comprehensive review scheduled Oct. 8th

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- b. OMB budget meeting is tomorrow afternoon for WSC. Dr. Hirning and Deb will be by teams.
 - c. DSU Update
 - d. Update on TrainND later today or tomorrow morning
5. American State Bank Signer
- a. Action Item
 - i. JJ Mercer Motion to approve Deborah Holverson, VP of Business Services, as an authorized agent of Williston State College American State Bank accounts, safety deposit box access and business activities. Megan Kasner second.
 - 1. Committee approved
6. Policy 500 Section
- a. 512.06 Student Driver and Use of State Fleet
 - i. Tabled from last meeting, currently with Carol for review. (tabled)
 - b. 520.06 Title IX
 - i. Tabled from last meeting – reviewing in Title IX committee. (tabled)
7. Policy 600 Section
- a. 605.12 Academic Freedom and Tenure (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - b. 605.22 Standing Committee (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - c. 605.32 Nonrenewal, Termination or Dismissal (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - d. 612.02 Faculty Grievance
 - i. Tabled until SBHE completes policy guidelines.
8. Policy 700 section
- a. 701.16 Leave Without Pay
 - i. Tabled working on verbiage change
 - b. 703.11 Early Retirement
 - i. Tabled for Harrison to look at early retirement contracts
9. Policy 800 Section
- a. 802.74 Identity Theft Prevention
 - i. Tabled, waiting on recommendations from John
 - b. 806.24 Staff and Faculty Recruitment Expenses
 - i. Tabled, review what Rachel recommended
 - c. 820.01 Waiver and Tuition Assistance
 - i. Tabled, review what Rachel recommended
10. Policy 900 Section
- a. 901.01 Campus Planning and Facilities Management
 - b. 902.11 Construction Process – Legislative Approval
 - c. 902.51 Construction Process – Architects, Engineers and Construction Request
 - d. 902.114 Fire and Tornado Coverage
 - e. 906.01 Emergency Preparedness and Management

- f. 907.01 Building Plaques
- g. 908.01 Financing Through Revenue Bonds
- h. 918.01 Alcoholic Beverages
 - i. Tabled till next meeting

Department updates